

**Govt. of India  
Ministry of Human Resource Development  
Dept. of School Education and Literacy  
Mid Day Meal Division**

**PAB-MDM meeting  
to consider and approve  
AWP&B 2019-20**

**(Date of the meeting: 06-05.2019)**



**मध्याह्न भोजन योजना  
Mid Day Meal Scheme  
APPRAISAL NOTE**

**UT: Dadra & Nagar Haveli**

**Overview: Status on Pre-requisite steps required for submission of AWP&B**

i).	Annual Work Plan and Budget should be approved by State Steering cum Monitoring Committee (SSMC).	Yes
ii).	A confirmation should be submitted that	
	a) Funds are released through e-transfer from State/ District to 100% schools.	Yes
	b) 100% payment of cost of food grains has been made FCI up to previous month of PAB meeting.	Yes
	c) All the pending bills of FCI for the previous years, if any, have been paid	Yes
	d) 100% payment of honorarium has been made to cook-cum-helpers on monthly basis up to the previous month of the PAB meeting through e-transfer in to their bank accounts.	Yes
iii).	Automated Monitoring System should have been operationalised.	Yes
iv).	Annual and Monthly data entry for the FY 2018-19 should be completed up to the previous month of the PAB meeting.	Yes
v).	An Emergency Medical Plan should be in place. The contingency plan of Odisha has already been shared with all States/UTs for reference.	Yes
vi).	Action taken note on commitments given by the State Govt. during PAB Meeting of 2018-19.	Yes
vii).	Separate and detailed MME plan should be submitted.	Yes
viii).	Plan should be submitted duly signed by the Principal Secretary/Secretary of the State/UT within the scheduled date.	Yes

**i. Best Practices:**

- a) Additional Contribution in cooking cost of Rs. 9.15 for primary and Rs.9.78 for upper primary.
- b) Rs. 2876 per month per cook additional payment of honorarium to Cook-cum-helpers from their UT funds.
- c) 100% school have use LPG for preparation of meal at school.
- d) Safe drinking water with RO systems is available in all 280 schools.
- e) 100% cook-cum-helpers provided training for cooking, preparation of meals and safety hygiene by reputed Training Institute.
- f) Tithi Bhojan provided in all 280 (100%) schools.

- f) Tithi Bhojan in all the schools published roster of the donors and date of tithi bojan.

**Issues:**

- i. There is less coverage of children- both in Primary (77%) and Upper Primary (72%) coverage against the enrolment.
- ii. There is less coverage of working days at Primary and Upper Primary level. The working days coverage was 240 days against PAB approval of 244 days both in Primary and Upper Primary Level during 2018-19.
- iii. There is delay of release of fund almost by 90 days from the UT to School level.
- iv. Social Audit under Mid Day Meal Scheme has not been conducted during 2018-19.

**Assurances given by the UT during PAB-2018-19 MDM-meeting**

**Part-A : General Information**

**Introduction:**

Government of India, on 15<sup>th</sup> August, 1995 launched the scheme of National Programme of Nutritional Support to Primary Education also known as Mid-Day-Meal Programme. Under this scheme, students of primary classes were to be provided wheat @ 3 kg per student per month (for 10 months in a year) subject to 80% attendance. The first radical shift took place in 2003-04 with

the distribution of hot cooked meal to children in primary schools. Subsequently class VI, VII & VIII were also included under MDMS for serving of hot cooked meal under MDM. Dadra & Nagar Haveli is among the UT which is contributing more than their mandatory share towards cooking cost and honorarium to cook-cum-helpers.

#### 1. Basic Information:

(Year 2018-19)

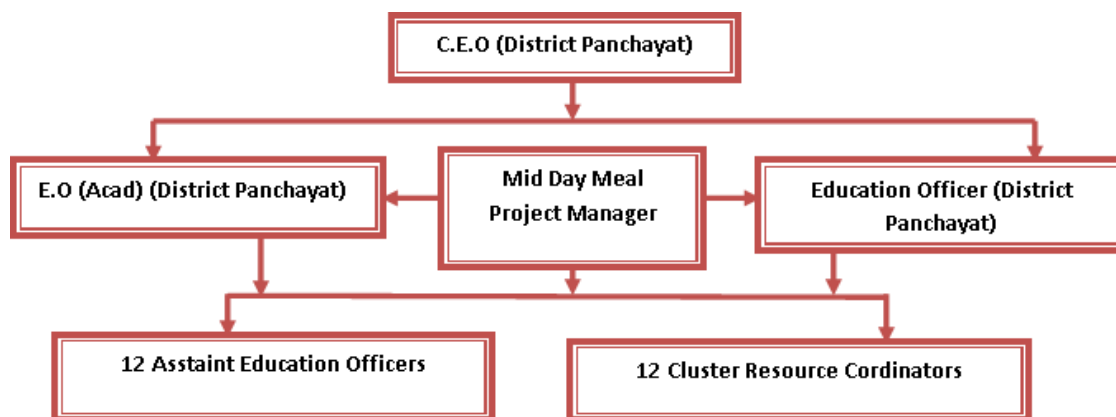
S. No.	INDICATORS	STATUS			Coverage %age		
		Pry	U.Pry	Total	Pry	U.Pry	Total
<b>1. No. of Institutions</b>		Pry	U.Pry	Total	Pry	U.Pry	Total
i)	Existing Institutions	161	119	280	100%	100%	100%
ii)	Covered during the year	161	119	280			
<b>2. No. of Children</b>							
i)	Approved by MDM-PAB	24280	11500	35780	77%	72%	76%
ii)	Enrollment as on 30.9.2018	28552	14315	42867			
ii)	Average No. of children availed MDM during 01.04.2018 to 31.03.2019	22107	10280	32387			
<b>3. Coverage of children as per Quarterly Progress Report (QPR)</b>							
i)	Average no. of children availed MDM as per QPR-1	19137	9278	28415	67%	65%	66%
ii)	Average no. of children availed MDM as per QPR-2	22812	10615	33427	80%	74%	78%
iii)	Average no. of children availed MDM as per QPR-3	21991	10479	32470	77%	73%	76%
iv)	Average no. of children availed MDM as per QPR-4	22468	10351	32819	79%	72%	77%
<b>4. No. of Working Days</b>							
i)	Approved for FY2017-18	244	244	244	98%	98%	98%
ii)	Covered during FY-2017-18	240	240	240			
<b>5. Per unit cooking cost Per child per day (in Rs.)</b>							
AVERAGE UNIT COOKING COST PCPD		13.50	16.29				
UT's contributions in cooking cost per child per day		9.15	9.78				

\*percentage to enrollment.

## Part-B : Review of Performance in 2018 (01.04.18 to 31.03.2019)

### 1. Management Structure

The Management structure for implementation of the Mid Day Meal Programme in U.T. Of Dadra and Nagar Haveli is as under.



### 2. Analysis of UT performed during 2018-19 and proposals for 2019-20.

#### 2.1. Coverage of children and PGI points:

The PAB-MDM has approved 24280 children at primary and 11500 children at upper primary level, out of which 22107 children at primary and 10280 children at upper primary have availed Mid Day Meal on an average basis during the year 2018-19

Stage	PAB-MDM Approval FY 2018-19 ( No of Children)	Average number of children availed MDM	% children availed MDM
Primary	24280	22107	91.05%
Upper Primary	11500	10280	89.39%
Total	35780	32387	90.52%

Under Performance Grading Index (PGI), the *UT of Dadra & Nagar Haveli* obtained score of 10 against the weightage of 10 for indicator No. 1.3.7 i.e. “% of elementary school’s children taking MDM against target approved in PAB – in Govt. and aided schools”. It was observed that there is a significant difference in the proportion of children covered at primary and upper primary level as is evident from 22107 coverage at primary level compared to 10280 at upper primary level as against PAB-MDM approval. The *UT of*

*Dadra & Nagar Haveli* was advised to take necessary steps to enhance the coverage of children at upper primary level.

## **2.2. School Working Days:**

The PAB-MDM has approved 244 working days at primary and upper primary level, out of which Mid Day Meal was served on 240 working days for primary and upper primary levels respectively. Under Performance Grading Index (PGI), the *UT Dadra & Nagar Haveli* obtained score of 10 against the weightage of 10 for indicator No. 1.3.8 i.e. “% of days Mid Day Meal served against total working days – Govt. and aided elementary schools”. During the year, 4 days could not be covered due to local holiday declared.s

## **2.3. Kitchen cum store :**

Central assistance of Rs. 65 Lakh has been released from 2006-07 to 2018-19 for construction of 50 Kitchen-cum-Stores. As on 31.3.2019, construction has been completed for 100% Kitchen-cum-stores.

## **2.4. Kitchen Devices (new as well as replacement):**

Central assistance of Rs. 14.00 lakh has been released from 2006-07 to 2018-19 towards procurement of 280 units of kitchen devices. The *UT* has reported that all 280 units of kitchen devices have been procured.

## **2.5. School Nutrition Gardens:**

*UT* of *Dadra & Nagar Haveli* informed that 145 schools have kitchen gardens out of 280 schools (51% schools have kitchen gardens) with collaboration with forest department. *UT* is planning for setting up Kitchen Gardens also with the support of Agriculture Department in remaining Schools where land is available and Committee.

## **2.6. School Health Programme (Rastriya Bal Swasthya Karyakram, Weekly Iron & Folic Suppliment, Nationa Deworming Day etc.) and Nutrition in convergence with other Ministries:**

It was observed that health check up has been carried out for 42,689 children, out of total enrolment of 42,867 children almost 100% coverage.

Enrolment	No. of Children		
	Health check up (RBSK)	Iron & Folic Acid tablets (WIFS)	De-worming tablets (NDD)
42867	42,689	42780	42867

Secretary, DoSE&L, enquired about the monitoring mechanism adopted by the State / UT for effective implementation of these programmes. She expressed concern over the underperformance on these critical components. *(any other remarks)*

### 2.7. Tithi Bhojan:

The Concept of “Tithi Bhojan”, a community participation programme was initiated in the name of “Anna Dhanaam” by the UT Government of Dadra & Nagar Haveli under Mid-Day Meal Scheme by relying on the traditional practice of providing food to large number of people on special occasions such as festivals, anniversaries, birthdays, marriages, and days of national importance etc. *UT informed that date and name of the donors published in the form of roster for the year. The roster circulated to Schools and donors so that the donor know their turn for tithi bojan at the particular schools.*

### 2.8. Training of Cook-cum-helpers and other capacity building activities:

UT of Dadra & Nagar Haveli has informed that 926 cook-cum-helpers engaged in 280 schools, training has been imparted to all 926 (100%) cook-cum-helpers with the help of Master trainers of Indian Institute of Hotel Management at Karad, Dadra & Nagar Haveli. *UT was advised to conduct refresher courses.* The expenditure for these activities will be met from MME component.

### 2.9. Cooking Competition:

The UT informed that this activities could not be carried out because the Centerlized Kitchen will be serve Mid Day Meal in coming financial year.

### 2.10. Supplementary nutritional items (milk, egg etc.):

The UT informed that they are providing additional items like Sukhadi twice in a week, Lapsi & Sheera once in a week from their own resources in all 280 schools. (*any other remarks*)

#### **2.11.Data Entry on MIS-Web Portal:**

MDM-MIS portal captures information on critical indicators of MDMS. The annual data entry module captures master data on availability of kitchen-cum-stores, kitchen devices, no. of cook-cum-helpers engaged, mode of cooking etc. The monthly data entry module captures data on no. of days Mid Day Meal was served, number of meals served, honorarium paid to cook-cum-helpers engaged, no. of children received IFA tablets, no. of children screened under RBSK etc. The UT of Dadra & Nagar Haveli has completed Annual and Monthly data for all 429 (100% of schools) and 280 (100% of schools) respectively. The State is advised to maintain 100% completion of data entry and also to use the data for better planning and monitoring of the scheme. (*any other remarks*)

#### **2.12.Status of implementation of Automated Monitoring System:**

Automated Monitoring System (AMS) has been put in place for real time monitoring of MDMS. Data on number of meals served on the particular day and reasons if meals not served is being captured from schools with no cost to school head masters/teachers. Out of 280 schools, daily data has been reported by all schools i.e. 100 % schools on Automated Monitoring System. In this regard, email alerts are being sent to all States/UTs on daily basis from NIC server. The State is requested to ensure that daily data is being reported by 100% schools on all school working days. Further the State is also advised to analyses the data and use it for better monitoring of the scheme. (*any other remarks*)

#### **2.13.Usage of Temples, Gurudwaras, Jails etc.:**

The UT has informed that measures are being taken for involving Temples, Gurudwaras, Jails for providing Mid Day Meal (*any other remarks*). UT of Puducherry has informed that the possibility of utilizing the services of local Jails in preparation of Mid-day meal may not be feasible in the UT of Dadra & Nagar Haveli.



#### **2.14. Centralized kitchens:**

UT informed that a MOU has been signed with the Akshaya Patra Centralized kitchen to serve hot meal supply to 280 schools in coming financial year. It was clarified that centralized kitchen can be engaged for schools in urban areas only. *(any other remarks)*.

#### **2.15. Awareness generation activities:**

UT has informed that following activities have been carried out for awareness generation MDM Logo / Daily Menu are being displayed in all the schools. Conducted monthly meeting with the parents of the children. Adequate awareness has been created among the general public about the mid day meal scheme. UT has proposed the following activities during viz., a media campaign will be taken up for 2019-20. The expenditure for these activities will be met from MME component and UT funds. *(any other remarks)*

#### **2.16. Social Audit:**

Social Audit has not yet been conducted in UT. UT has proposed to cover 50% schools under Social Audit during 2019-20. The expenditure for these activities will be met from MME component. *(any other remarks)*

#### **2.17. Use of LPG:**

100% of Centralized and cluster based kitchens are using LPG as mode of fuel. The UT was advised to take adequate steps to ensure use of LPG in 100% schools. *(any other remarks)*

#### **2.18. Meeting of District level Steering cum Monitoring Committee:**

UT informed that only one meeting of District level Steering cum Monitoring Committee under the chairpersonship of the MP have taken place in Dadra & Nagar Haveli. UT also informed that the regular meeting could not be conducted due to preoccupied. UT assured that the District Level Steering cum Monitoring Committee will be conducted regularly on quarterly basis during 2019-20. *(any other remarks)* Many higher level meeting conducted during the year 2019-19. Besides, Inspecting Officers including Chief Educational Officer and Deputy Inspector of Schools also inspect the schools to ensure that the program is implemented in a hassle free manner.

### 2.19. Use of Millets / Coarse grains:

It was mentioned that Ministry of Agriculture had decided to celebrate 2018-19 as 'Year of nutri cereals (Millets)'. Millets may continue to be used this year also. It was suggested that the State / UT to explore the possibilities to introduce millets in Mid Day Meal Scheme. *(any other remarks)*

### 2.20. Other proposals and issues discussed

*(here issues like increase of honorarium to CCH, increase of number of subsidized LPG Cylinders etc. may be included).*

### 3.0. PAB-MDM recommendation for the year 2019-20

It was clarified that the quantification of resources is only an estimate for release of Central Assistance during 2019-20 under the MDM Scheme. The MDM Guidelines provide that every child attending an eligible institution is to be covered under the Scheme and shall be served mid-day meal on all school days. In case the State Govt. finds that the average number of children availing mid-day meal and/or if the working days are more than the approved numbers by PAB-MDM, they may approach the GOI at any time with justification for additional Central Assistance.

After discussions with State officials and based on the performance during 2018-19 the PAB-MDM approved the following number of children, number of school days etc. for quantifying the Central assistance for *UT of Dadra & Nagar Haveli*.

### 3.1. State Govt.'s Proposals and recommendation for 2019-20

S. No.	Component	PAB Approval 2018-19	Proposal for 2019-20	Recommendation for 2019-20
<b>1</b>	<b>Institutions</b>			
1.1	Primary	161	161	161
1.2	Upper Primary	119	119	119
<b>2</b>	<b>Children</b>			
2.1	Primary	24280	23000	23000

2.2	Upper Primary	11500	11000	11000
2.3	NCLP	0	0	0
<b>3</b>	<b>Working Days</b>			
3.1	Primary	244	240	240
3.2	Upper Primary	244	240	240
3.3	NCLP	0	0	0
<b>4</b>	<b>Cook cum Helper</b>			
4.1	Primary	626	626	626
4.2	Upper Primary	300	300	300
<b>5</b>	<b>Drought</b>			
5.1	Children (Pry)	0	0	0
5.2	Children (U Pry)	0	0	0
5.3	Working days	0	0	0
5.4	Cook-cum-helpers	0	0	0
<b>6</b>	<b>Non Recurring</b>			
6.1	Kitchen-cum-Stores	NIL	NIL	NIL
6.2	Repair of kitchen-cum-stores	-	NIL	NIL
6.3	Kitchen Devices	NIL	NIL	NIL
6.4	Kitchen Devices (Replacement)	280	NIL	NIL
6.5	<b>Flexible funds for new interventions</b>			
6.5.1	Supplementary Nutrition over and above existing provisions (including additional items already being provided by State / UT) – No. of children			
6.5.2	School Kitchen Gardens		Proposal awaited	Proposal awaited
6.5.3	..... Any other proposal		NIL	NIL
6.5.4	..... Any other proposal		NIL	NIL
<b>7</b>	<b>Central and State Shares (Rs in Lakh)</b>			
	<b>Component</b>	<b>Centre Share</b>	<b>Minimum Mandatory State share</b>	<b>Total</b>
	Serving of MDM during regular school working days	561.34	0.00	561.34
	Serving of MDM in Drought affected areas during summer vacations	0.00	0.00	0.00

Non- recurring	0.00	0.00	0.00
Flexi Funds for new interventions	28.00	0.00	28.00
<b>Grand Total</b>	<b>589.34</b>	<b>0.00</b>	<b>589.34</b>

- 4.0.** The State is advised to disseminate the approvals of the resources to all the field functionaries in the State and districts so as to enable all the eligible institutions to ensure that every child attending an eligible school must be served hot cooked midday meals on all school days irrespective of the approvals of PAB-MDM.
- 5.0.** The quantification of central assistance of Rs. Rs. 589.34 Lakh has been done as per existing norms on the basis of number of children and working days approved by PAB-MDM for the year 2019-20. The Component-wise approval of funds for 2019-20 is enclosed at Appendix-1.

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## UT of Dadra &amp; Nagar Haveli

**QUANTIFICATION OF CENTRAL ASSISTANCE FOR 2019-20****A. Food grains**

Sl. No.	Stage	Number of Children	Working days	Quantity (in MTs)
1	Primary (@ 100 gms per child per school day)	23000	240	552.00
2	U. Primary (@150 gms per child per school day)	11000	240	396.00
3	NCLP (@150 gms per child per school day)	0	0	0.00
4	Drought			
4.1	Primary	0	0	0
4.2	Upper Primary	0	0	0
<b>TOTAL</b>		<b>34000</b>		<b>948.00</b>

**B. Serving of MDM during regular school working days – {Cost of Food-grains, Cooking cost, Transport Assistance, Hon. to cook-cum-helpers and Management Monitoring and Evaluation (MME)}**

Sl. No.	Component/norm	Amount admissible (Rs. in lakh)
1	2	3
<b>Primary</b>		
1	<b>Cost of Food grains @ Rs. 3000/- per MT for Rice+ 1% local tax</b> ((23000 children x 240 working days x 0.0001 MTs x 3000) + 1%)*	16.73
2	<b>Unit Cooking Cost- Rs. 4.35 per child per day</b>	
2.1	<b>Central Share @ Rs.4.35 per child per day</b> (23000 children x 240 working days x Rs 4.35)	240.12
2.2	Minimum Mandatory UT Share@ Rs.0 per child per day	0.00
3	<b>Transportation Cost @ Rs. 1400/- Per MT food grains</b> (23000 children x 240 working days x 0.0001 MTs x Rs.1400)	7.73
4	<b>Honorarium for cook cum Helper</b>	
4.1	<b>Central Share - @ Rs 1000/-for 10 months)</b> (626 CCH x 1000 x 10)	62.60
4.2	UT Share - @ Rs 0.00/-for 10 months)	0.00
5	<b>Management Monitoring and Evaluation (MME)</b> (2.7% of (Cost of Food Grains + Cooking Cost + Transportation Cost + Honorarium to cook-cum-helpers)	8.83
<b>Total Central Share for Primary</b>		<b>336.01</b>

<b>Upper Primary</b>		
6	<b>Cost of Food grains @Rs. 3000/- per MT for Rice</b> (11000 children x 240 working days x 0.00015 MTs x 3000) + 1% local tax*	12.00
7	<b>Unit Cooking Cost- Rs. 6.51 per child per day</b>	
7.1	<b>Central share @ Rs. 6.51 per child per day</b> (11000 children x 240 working days x Rs. 6.51 )	171.86
7.2	Minimum Mandatory UT Share @ Rs. 0.00 per child per day	0.00
8	<b>Transportation cost @ Rs. 1400/- Per MT food grains</b> (11000 children x 240 working days x 0.00015 MTs x Rs.1400)	5.54
9	<b>Honorarium for cook cum Helper</b>	
9.1	<b>Central Share - @ Rs 1000/-for 10 months)</b> (300 CCH x 1000 x 10)	30.00
9.2	UT Share - @ Rs 0.00/- for 10 months)	0.00
10	<b>Management Monitoring and Evaluation (MME) @</b> 2.7% of (Cost of Food Grains + Cooking Cost + Transportation Cost + Honorarium to cook-cum-helpers)	5.92
<b>Total Central Share for Upper Primary</b>		<b>225.33</b>
<b>Special Training Centres</b>		NIL
11	Cost of Food grains @Rs. .... per MT	
12	<b>Unit Cooking Cost- Rs. 6.51 per child per day</b>	
12.1	<b>Central share @ Rs. .... per child per day</b>	
12.2	<b>Minimum Mandatory UT Share @ Rs. .... per child per day</b>	
12.3	Transportation cost @ Rs. .... Per MT food grains	
12.4	Management Monitoring and Evaluation (MME) @2.7% of the i) Cost of food grains ii) Cooking cost and iii) Cost of transportation	
<b>Total Central Share for NCLP</b>		
<b>Total of Central Share (Primary + Upper Primary + NCLP)</b>		<b>561.34</b>

\*Charges charged by Agriculture Produce Market Committee (APMC) at Valsad (Gujarat) for keeping Food grains in its go-down. This is charged in the bill raised by FCI against the lifting of Food grains.

**C. Serving of MDM in Drought affected areas during summer vacations (if**

Proposed by UT) – Not Applicable

Sl. No.	Component/norm	Amount (Rs. in lakh)
<b>1</b>	<b>2</b>	<b>3</b>
<b>Primary</b>		
1	Cost of Food grains	0.00

2	Cooking Cost	
2.1	Central Share	0.00
2.2	Minimum Mandatory State Share	0.00
3	Transportation Cost	0.00
4	Honorarium for cook cum Helper	
4.1	Central Share -	0.00
4.2	State Share -	0.00
5	Management Monitoring and Evaluation (MME) @ 2.7% of i) Cost of food grains ii) Cooking cost (Central Share only) iii) Cost of transportation and iv) Honorarium to Cook-cum-Helpers (Central Share only)	0.00
PAB Approval - Total Central Share for Primary (Drought)		0.00
Upper Primary		
6	Cost of Food grains	0.00
7	Unit Cooking Cost-	
7.1	Central share	0.00
7.2	Minimum Mandatory State Share	0.00
8	Transportation cost	0.00
9	Honorarium for Cook-cum-Helpers	
9.1	Central Share -	0.00
9.2	State Share -	0.00
10	Management Monitoring and Evaluation (MME) @ 2.7% of i) Cost of food grains ii) Cooking cost (Central Share only) iii) Cost of transportation and iv) Honorarium to Cook-cum-Helpers (Central Share only)	0.00
PAB Approval -Total Central Share for Upper Primary (Drought)		0.00
<b>PAB Approval - Total Central Share – for Serving of MDM in Drought affected areas during summer vacations - (C)</b>		<b>0.00</b>

#### D. Non-recurring

Sl. No.	Component	Amount admissible (Rs in Lakh)
1	Kitchen-cum-store	
1.1	Central share -	0
1.2	Minimum Mandatory State Share -	0
2	Repair of kitchen-cum-store	
2.1	Central share -	0
2.2	Minimum Mandatory UT Share	0
3	Kitchen Devices (New)	
3.1	Central share -	0
3.2	Minimum Mandatory State Share -	0
4	Kitchen Devices (Replacement)	
4.1	Central share –	0
4.2	Minimum Mandatory State Share -	0
<b>PAB Approval - Total Central Share - Non Recurring – (D)</b>		<b>0</b>

#### E. Flexible funds for new interventions

(Rs. in lakh)			
Component	Centre Share	Minimum Mandatory UT share	Total
Serving of MDM during regular school working days – from Table B	561.34	0.00	561.34
Serving of MDM in Drought affected areas during summer vacations– from Table C	0.00	0.00	0.00
Non- recurring– from Table D	0.00	0.00	0.00
Sub Total	561.34	0.00	561.34
Admissible Flexi Funds for new interventions as per sharing pattern (5% of Total of Central and Minimum Mandatory State/UT share i.e. 5% of 269.74 Lakh)	28.00	0.00	28.00
<b>PAB Approvals for flexible funds</b>			
i) School Nutrition Gardens (280 schools)	14.00	0.00	14.00
ii) Supplementary Nutrition	14.00	0.00	14.00



<b>PAB Approval - Total Flexible fund - (E)</b>	<b>28.00</b>	<b>0.00</b>	<b>28.00</b>
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**F. PAB Approval - Total Funds for 2019-20**

(Rs. in lakh)

<b>Component</b>	<b>Centre Share</b>	<b>Minimum Mandatory State share</b>	<b>Total</b>
Serving of MDM during regular school working days – (B)	561.34	0.00	561.34
Serving of MDM in Drought affected areas during summer vacations – (C)	0.00	0.00	0.00
Non- recurring – (D)	0.00	0.00	0.00
Flexi Funds for new interventions – (E)	28.00	0.00	28.00
<b>Grand Total</b>	<b>589.34</b>	<b>0.00</b>	<b>589.34</b>

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